



# EasyTime

Easy and fast time logging



## First step- Registration

- Register and create your main account. Fill out the registration fields. This account will be used to create your employee accounts, times logged and reports.  
<https://www.easytime.rs/register>



## Second step - Tablet device instalation

- QR code is generate on the tablet device, the app needs to be instaled using Google Play Store
- [https://play.google.com/store/apps/details?id=com.bf\\_service.qrgenerator](https://play.google.com/store/apps/details?id=com.bf_service.qrgenerator)



## Third step - Employee accounts

- Employee accounts can be created on the following link:  
<https://www.easy-time-attendance.com/users>

\* Podrazumeva da uređaj klienta ima stalnu internet konekciju (WiFi, GPRS)



## Third step - Employee accounts

- After the account creation, EasyTime app has to be installed on the users device:

- Device with Android OS

[https://play.google.com/store/apps/details?id=com.bf\\_service.app](https://play.google.com/store/apps/details?id=com.bf_service.app)

- Device with iOS

<https://apps.apple.com/us/app/easy%2otime%2oattendance/id1400064017>



## Fourth step - Login

- After the app instalation, employee needs to login with his/hers credentials.
- Scaning is acomplished by positioning the device camera over the generated QR code from the tablet, on an aproximate distance od 15 inches.



## Fifth step - check in/ check out

- When arriving to work, employees need to scan the QR code with their mobile device, this action "checks-in" the employee.
- Before leaving employees also need to scan the QR code with their mobile device, this action "checks-out" the employee.



## Sixth step - Reports

- Detailed reports can be found in the dashboard

<https://www.easytime.rs/dashboard/>

EasyTime enables you to connect EasyTime with your existing software fast and easy using our RESTful API





Thank You for  
using  
EasyTime

EasyTime

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E-mail:

- [info@easy-time-attendance.com](mailto:info@easy-time-attendance.com)

Support:

- [support@easy-time-attendance.com](mailto:support@easy-time-attendance.com)

**TechSolutions Global**

5100 N Marine Drive 11M,  
Chicago, IL 60640